

**Administrator Calendars**

2014 2015

**12 Month Administrators**

**\*Ten Holidays**

**Snow Days:** Report

**Vacation Days:** 20 days (Supervisor Approval Required)

**212 Day Administrators**

**Start Date:** First Work Day in August

**Snow Days:** Report

**Flex Days:** \*\*3 days as approved by their supervisor and the Superintendent.

**Last Day:** Last Work Day in July

**222 Day Administrators**

**Start Date:** First Work Day in August

**Snow Days:** Report

**Flex Days:** \*\*4 days as approved by their supervisor and the Superintendent.

**Last Day:** Last Work Day in July

**Calendar Parameters**

**When Staff is Under Contract (Flex Days)**

212 and 222 day administrators may use a limited number of flex days (defined above) when staff is under contract.

**Restrictions:**

The first two weeks administrators report back to work.

The first week of school (principals and assistant principals only).

Parent Teacher Conferences (principals and assistant principals only).

The last General Administrative Meeting of the year (June).

Other extenuating circumstances in a particular building/division.

District Holidays or weekends may not be used as make up days when flexing schedules.

The Superintendent may grant exceptions to any of the above rules.

**When Staff is not Under Contract (Non Staff Days)**

212 and 222 day administrators may arrange to work contract days during Winter Break,