

## Omni 403(b) information

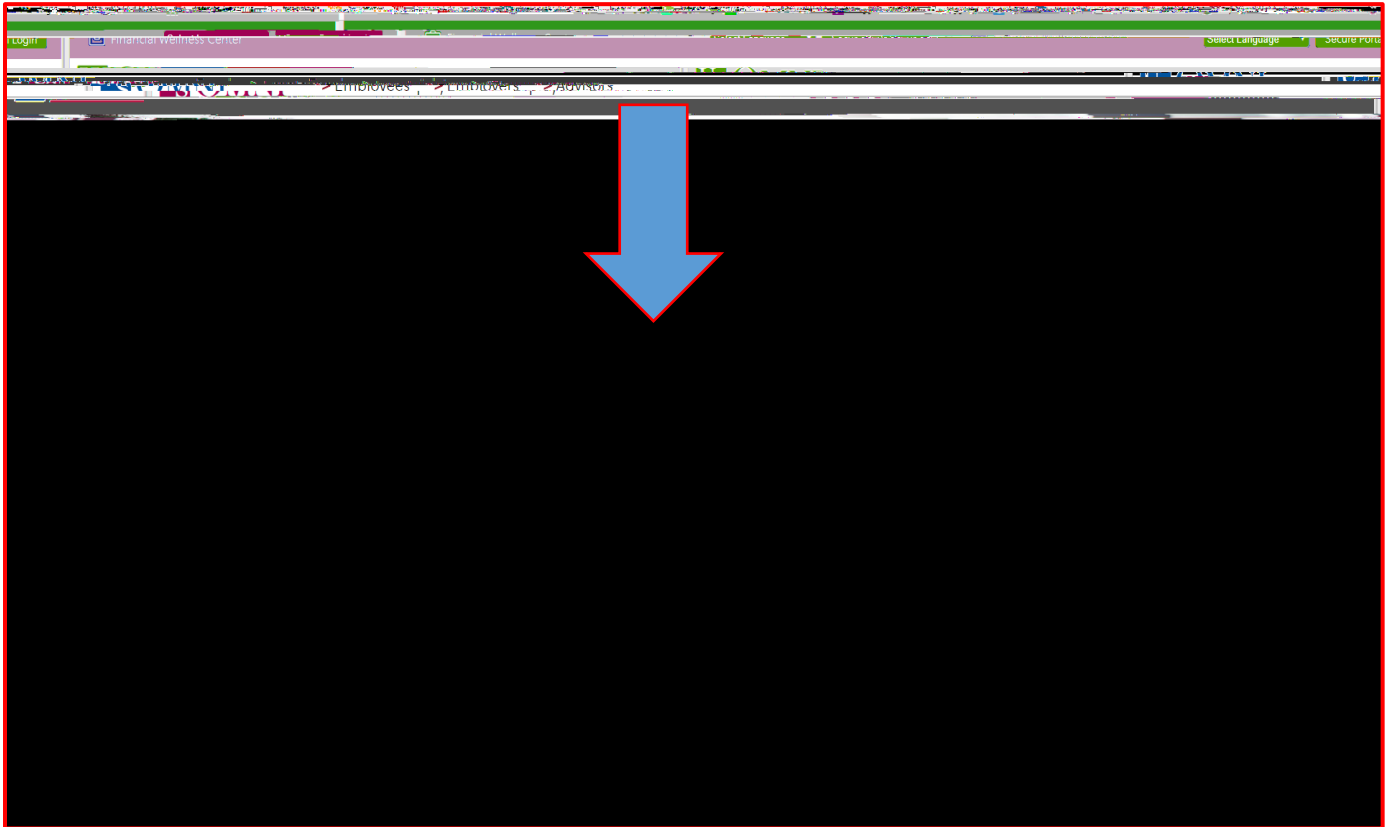
Millard Public Schools use Omni as our third party administrator for our 403(b) and 457 retirement plans. To make changes or get information about 403(b) and 457 plans, please contact Omni at 548-8764 or go online at [www.omni403b.com](http://www.omni403b.com). Human Resources and Payroll cannot process any changes to 403(b) or 457 accounts without notification from Omni. (Note: Omni does use a secure email system to communicate with MPS.)

Omni is located in Rochester, NY; however, their call center is available from 7:30 am to 8 pm (EST), Monday through Friday. To fax documents to Omni, the number is 575-6194.

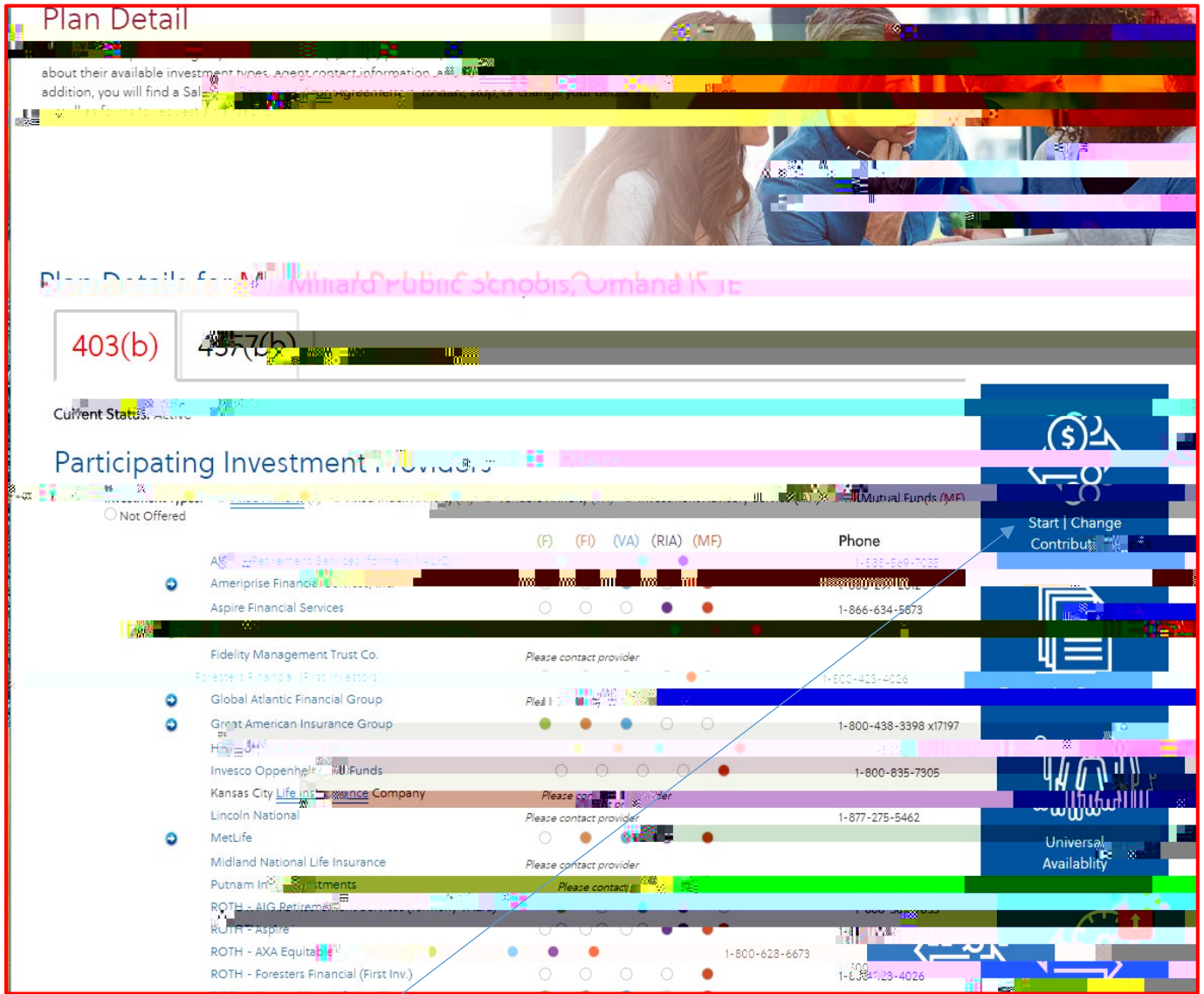
### Organization Page

Go to Omni's website at [www.omni403b.com](http://www.omni403b.com). Click on the word Employee's.

From the drop down menu, select **Your Plan Page** Select NE' from the state drop down list and type "Millard Public Schools" into the Organization field.



The Millard Public School page will come up and you can select either the 403(b) tab or the 457 tab to view information about investment choices.



This is where you can find:

1. Start or Change Contributions - This is where you find the Salary Reduction Agreement (SRA), this can be done online or by printing out a paper copy of the form
2. Transaction Forms - This is where forms are found for a death claim, disability claim, take a distribution, file for a hardship or loan, rollover your funds, etc.
3. Universal Availability
4. Catch Up Contributions - information about catch up forms for employees over age 50
5. More Employer Information - General Information about 403(B) savings and FAQs.

Note: For any questions concerning Millard's list of participating providers, please contact Omni's customer service at 877-544-6664.