

<u>Salaried Staff Calendars</u> 2015-2016	
<p><u>Teachers (Veterans 192 Days / New Teachers - 194 Days)</u> New Teacher Orientation / Staff Development Days: July 30, 31; August 3, 2015 / Dec. 21, 2015; March 14, 2016 Start Date for Veteran Staff: August 3 Fall Workshop: August 3, 4, 5, 6, 7 District Staff Development Days: Fall Workshop, January 18 Building Staff Development Days: October 15, January 18, February 11 Teacher Workdays: October 14, February 15, May 26 (.5 Day PM) Parent Teacher Conference Comp Day: October 16, February 12 Non work Days Labor Day, Thanksgiving Break, Winter Break, Spring Break, Memorial Day Snow Days Do Not Report (Make up at end of year) Last Day: May 26 - 1/2 day for students (including 4 snow days)</p>	<p><u>Nurses (192 Days)</u> Start Date: August 3, 2015 Fall Workshop: August 4, 5, 6, 7 District Staff Development Days: January 18 Nurse Workdays: August 3, October 14, February 15, May 26 (.5 Day PM) Parent Teacher Conference Comp Day: October 16, February 12 Non work Days Labor Day, Thanksgiving Break, Winter Break, Spring Break, Memorial Day Snow Days Do Not Report (Make up at end of year) Last Day: May 26 - 1/2 day for students (including 4 snow days)</p>
Non Traditional Certificated Staff Work Calendars	
<u>CADRE Associates (212 Days)</u>	<u>Interventionists (212 Days)</u>
<u>Professional Support (212 Days)</u>	<u>Technical Support (212 Days)</u>

<u>Occupational and Physical Therapists</u> (192 Days)	<u>Community Counselor / Social Worker</u> (209 Days)	<u>Professional Salaried Employees</u> (220 Days)
Calendar Parameters for Non Traditional Certificated and Professional Salaried Employees		
<ol style="list-style-type: none"> 1. Earliest First Contract Day – First workday in August. 2. Latest Last Contract Day – Last workday in July. 3. Work the identified / Scheduled Work Days: <ol style="list-style-type: none"> a. All Fall Workshop days b. Last week of the school year c. All staff days d. All staff development days e. All parent teacher conference days, following the school schedule for evening conferences if applicable. 4. Employee and supervisors discuss work to be done and determine work calendar: <ol style="list-style-type: none"> a. Employee submits calendar to supervisor for approval prior to August 1st. b. Supervisor submits approved calendar to Human Resources prior to August 7th. 5. Schedule additional days with your supervisor: <ol style="list-style-type: none"> a. Weekends may not be used to meet contract days. b. District Holidays* are non contract days and may not be used for additional days. c. Do not report on <u>snow days</u>. Schedule makeup days with the supervisor. 6. Days you are scheduled to work: <ol style="list-style-type: none"> a. If an employee is sick on a scheduled work day he/she should use a sick day. b. Employees may not flex scheduled work days for FMLA purposes. 		

12 Month Salaried Employees

x Snow