

PRE-RETIREMENT PLANNING SEMINARS INFORMATION

If an employee wishes to attend a Nebraska School Employees Retirement System Retirement Planning Seminar, have them

Request to Attend Pre-Retirement Seminar and give it to the building administrator or supervisor. An eligible member will be allowed to attend unless the building administrator or supervisor has so many requests that the operation of school will be hindered. Supervisors must check with HR prior to declining permission to attend.

Procedures:

To register one must be a vested member of the retirement system. An employee may only attend a maximum of two days of planning seminars without having to use personal leave, vacation, or leave without pay. The employee is responsible for the cost of the seminar.

NSERS will notify the employee of the acceptance or rejection of the request to attend

Absences for salaried employees will be recorded in Frontline a substitute.

